

EAST OF ENGLAND AMBULANCE TRUST SERVICE NHS TRUST

MEETING OF THE TRUST BOARD HELD IN PUBLIC

Wednesday 30th January 2008

Board Room, Norwich Office, Hospital Lane, Hellesdon, Norwich, NR6 5NA

AGENDA

ITEM NUMBER	ITEM	PRESENTED BY
1.	Apologies	Maria Ball
2.	Chair's Announcements	Maria Ball
3.	Minutes of the Last Meeting Held on 28th November 2007 <i>To approve as a correct record - attached</i>	Maria Ball
4.	Matters Arising from the Meeting Held on 28th November 2007	
4.1	Patient Survey for Community Responders	Helen Edmondson
4.2	Single Equality Action Plan and HCC Race Equality Review	Seamus Elliott
4.3	Long term vision for ESSA	Hayden Newton
5.	Chief Executive Overview Verbal Update	Hayden Newton
6.	Foundation Trust <i>To note - paper attached</i>	Hayden Newton
7.	Performance Reports (exceptions)	
7.1	Finance <i>To receive report – paper attached</i>	John Brebner
7.2	Performance Management <i>To receive report - attached</i>	Oskan Edwardson
7.3	Clinical Performance <i>To receive report - attached</i>	John Scott
7.4	Human Resources and Workforce <i>To receive report – attached</i>	Seamus Elliott
8.	General Management Reports	
8.1	Proposal for PPI User Group <i>To approve – paper attached</i>	Michael Taylor
8.2	Outline Estates Strategy <i>To approve – paper attached</i>	John Brebner
8.3	Consultation on Strategic Direction <i>To note – paper attached</i>	Helen Edmondson

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|-------------------------------|---|-----------------|
| 8.4 | Pre-hospital Critical Care and Retrieval Strategy
To approve – <i>paper attached</i> | John Scott |
| 8.5 | Operating Framework 2008/9
To discuss and note – <i>paper attached</i> | Hayden Newton |
| 8.6 | Duty to involve patients
To note – <i>paper attached</i> | Helen Edmondson |
| 8.7 | Regional Business Continuity Plan
To approve – <i>front sheet attached, full document available at meeting</i> | Oskan Edwardson |
| 8.8 | Regional Major Incident Plan / Action Cards
To approve – <i>front sheet attached, full document available at meeting</i> | Oskan Edwardson |
| 9. Items to Note | | |
| 9.1 | Minutes of Audit Committee held on 22nd November 2007
To Note – <i>paper attached</i> | Paul Remington |
| 9.2 | Feedback from Audit Committee held on 23rd January 2008
Verbal update | Paul Remington |
| 9.3 | Minutes of Integrated Governance Committee held on 21st November 2007
To note – <i>paper attached</i> | Paula Grayson |
| 9.4 | Feedback from Integrated Governance Committee held on 24th January 2008
Verbal update | Paula Grayson |
| 9.5 | Audit Committee Terms of Reference
To approve and note – <i>paper attached</i> | Paul Remington |
| 9.6 | Declaration of Interest – Phil Barlow NED
To note – <i>paper attached</i> | Maria Ball |
| 10. Any Other Business | | |
| 11. | Date of the Next Meeting
The next Trust Board meeting to be held in public will be on 26 th March 10:00 am, Catalyst House, Newcomen Way Severalls Business Park, Colchester, Essex. | Maria Ball |